



# ASSET WORLD CORPORATION

- Translation -

Ref No.: SorLor. 043/2564

Date: 16 April 2021

Subject: Notification on the change of the 2021 Annual General Meeting of Shareholders' platform to an electronic meeting (E-AGM)

Attention: President  
The Stock Exchange of Thailand

Attachment: 1. Guidelines for attending the shareholder meeting through electronic means (E-AGM) and appointment of proxy  
2. Registration Form for attending the meeting through electronic means (E-AGM)  
3. Form for the submission of questions prior to the 2021 Annual General Meeting of Shareholders

Reference made to the Board of Directors' Meeting No. 1/2021 of Asset World Corp Public Company Limited (the "**Company**") which was held on 15 February 2021, it was resolved that the 2021 Annual General Meeting of Shareholders of the Company will be convened on Friday, 23 April 2021 at 15.00 hrs. at Bangkok Marriott Hotel The Surawongse, No. 262 Thanon Surawong, Si Phraya Sub-district, Bang Rak District, Bangkok 10500. However, as the coronavirus disease 2019 ("**COVID-19**") has begun a new wave of outbreak in Bangkok, has spread widely throughout many areas in Bangkok and other provinces and has tendency to increase continuously, the Company is deeply concerned the health and safety of all shareholders including staffs who are involved in organizing the meeting. The Company is ready to strictly comply with the measures of the government authorities in order to prevent and reduce the chance for spreading of the said COVID-19.

Consequently, the CEO and the President (who has been assigned by the Board of Directors' Meeting No. 1/2021 of the Company held on 15 February 2021 to have the authorization within the extent permitted by applicable laws to amend and/or determine the date, time, venue, platform and meeting arrangement method, as well as the agenda of the 2021 Annual General Meeting of Shareholders of the Company as deems appropriate) has considered to change the platform and meeting arrangement method of the 2021 Annual General Meeting of Shareholders to that of electronic meeting (E-AGM), which is in accordance with criteria specified in the laws with respect to electronic meeting, in order to reduce the chance of the COVID-19 spreading. The date and time of the 2021 Annual General Meeting of Shareholders of the Company remains the same, which is on **Friday, 23 April 2021, 15.00 hrs.** and have same agenda, details of which appears in the invitation letter to shareholder's meeting which had already been sent to the shareholders.

The Company will conduct the meeting through electronic means on 15.00 hrs. If the shareholders intend to attend the E-AGM, the shareholders or their proxies shall send the registration form for attending the AGM through Electronic Media (E-AGM), details of which can be found in the Attachment 2 together with identification documents, with details as appearing in the invitation letter to the Company within

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Wednesday, 21 April 2021 to the email: [awc-comsec@assetworldcorp-th.com](mailto:awc-comsec@assetworldcorp-th.com). Once the Company has verified the name of the shareholders at the Record Date on 5 March 2021, the Company shall send a username and password to the shareholders' email address provided to the Company for logging into the meeting control system for the E-AGM of QuidLab Co., Ltd., which is the meeting control system provider which has been certified by the Electronic Transactions Development Agency. If the shareholders are inconvenient to attend the E-AGM, the shareholders can appoint the independent director of the Company to attend the E-AGM on their behalf. In this respect, the details and guidelines for attending the AGM through Electronic Media (E-AGM) are specified in Attachment 1.

In addition, if any shareholders have any questions or suggestions. You can send questions in advance to the company using the form as shown in Attachment 3.

Please be informed accordingly.

Sincerely yours,

- Duangporn Kijlertbunjong -

(Miss Duangporn Kijlertbunjong)

(Company Secretary)

Authorized Person for Publishing Information

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**Guidelines for attending the AGM through Electronic Media (E-AGM)  
and the Appointment of Proxies**

**1. In case the shareholders attending the E-AGM by themselves**

- 1.1 Please fill the registration form for attending the AGM through Electronic Media (E-AGM) attached to this guideline. **Kindly fill email and your cell phone number clearly in order to be used for the meeting registration** and attach identification document to confirm the attendance of E-AGM as follows:
- **In the event that the shareholder is an ordinary person** – a valid certified true copy of ID card, passport, or other official documents issued by government authority.
  - **In the event that the shareholder is a juristic person** – an executed version of the power of attorney or a proxy and supporting documents as per the detail in item “supporting documents for the appointment of proxy” below.

Please submit the registration form for the meeting through electronic media (E-AGM) and such identification document to the Company **within Wednesday, 21 April 2021** via the following channels:

- Email: [awc-comsec@assetworldcorp-th.com](mailto:awc-comsec@assetworldcorp-th.com) or
  - Post: Asset World Corp Public Company Limited, Company Secretary Office, 54<sup>th</sup> Floor, Empire Tower, 1 Sathorn Road, Yannawa Sub-District, Sathorn District, Bangkok 10120.
- 1.2 When the Company receives document as per item 1.1 from you, the Company will proceed with inspecting document for confirming the meeting attendance. Once the inspection is completed, the Company will send username and password, together with WebLink for attending the E-AGM. Kindly refrain from giving your username and password provided for the shareholder to another person. **In the case that your username and password are lost or you have not received it within Thursday, 22 April 2021, please immediately contact the Company.**
- 1.3 The Company will send details such as username and password to you and also send a manual for using the E-AGM system at the same time. Please read the manual thoroughly from the email that the Company sends to you. The system will be opened 120 minutes prior to the meeting in advance so that the shareholder can register for attending the meeting. However, the live broadcast will only begin at 15.00 hrs.
- 1.4 For casting the vote during the E-AGM, a shareholder may cast his or her vote in each agenda to either approve, disapprove, or abstain from voting. For the shareholders who do not vote in any agenda, the system will automatically count your vote as “approve”.
- 1.5 If you have encounter with any technical problem in using the E-AGM system before or during the meeting, please contact Quidlab Company Limited who will be the Company’s service provider for the Company’s E-AGM’s meeting. The Company will specify a contact channel to Quidlab Company Limited in the email sending username and password to you.



## 2. In case the shareholders appointing proxy to attend the E-AGM

In case that a shareholder is unable to attend the meeting, he/she may authorize another person or the Company's independent director, to attend and vote on his/her behalf. The name of independent directors are as follows:

### 1) Professor. Prasit Kovilaikool

- Independent Director and Chairman of the Audit Committee, 78 years
- Address: No. 1 Empire Tower, 54<sup>th</sup> Floor, South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120
- Conflict of Interest in the Meeting Agenda: Having conflict of interest in the Agenda 4 due to the fact that he is nominated to be elected as a director.

### 2) Mr. Rungson Sriworasat

- Independent Director and Chairman of the Nomination and Remuneration Committee, 66 years
- Address: No. 1 Empire Tower, 54<sup>th</sup> Floor, South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120.
- Conflict of Interest in the Meeting Agenda: Having conflict of interest in the Agenda 4 due to the fact that he is nominated to be elected as a director.

### 3) Mrs. Nuntawan Sakuntanaga

- Independent Director and Chairman of the Corporate Governance Committee, 63 years
- Address: No. 1 Empire Tower, 54<sup>th</sup> Floor, South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120.
- Conflict of Interest in the Meeting Agenda: Having no special interest in all Agenda.

### 4) Mr. Pongpanu Svetarundra

- Independent Director and Member of the Nomination and Remuneration Committee, 62 years
- Address: No. 1 Empire Tower, 54<sup>th</sup> Floor, South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120.
- Conflict of Interest in the Meeting Agenda: Having no special interest in all Agenda.

### 5) Mr. Vachara Tuntariyanond

- Independent Director, and Member of the Audit Committee, 63 years
- Address: No. 1 Empire Tower, 54<sup>th</sup> Floor, South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120.
- Conflict of Interest in the Meeting Agenda: Having conflict of interest in the Agenda 4 due to the fact that he is nominated to be elected as a director.

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### 6) Associate Prof. Tithiphan Chuerboonchai

- Independent Director, Member of the Corporate Governance Committee, and Member of the Risk Management Committee, 68 years
- Address: No. 1 Empire Tower, 54<sup>th</sup> Floor, South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120.
- Conflict of Interest in the Meeting Agenda: Having conflict of interest in the Agenda 4 due to the fact that he is nominated to be elected as a director.

### 7) Mr. Santi Pongjareanpit

- Independent Director and Member of the Audit Committee, 65 years
- Address: No. 1 Empire Tower, 54<sup>th</sup> Floor, South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120.
- Conflict of Interest in the Meeting Agenda: Having no special interest in all Agenda.

### 8) Pol. Gen. Rungroj Sangkram

- Independent Director and Member of the Corporate Governance Committee, 62 years
- Address: No. 1 Empire Tower, 54<sup>th</sup> Floor, South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120.
- Conflict of Interest in the Meeting Agenda: Having no special interest in all Agenda.

In this regard, the Company would like to request shareholders to fill statement and sign in the proxy, details of which appear in Attachment 9 of the invitation letter and send the proxy together with supporting documents for the appointment of proxy (as specified below) to the Company **within Wednesday, 21 April 2021** via the following channels:

- Email: [awc-comsec@assetworldcorp-th.com](mailto:awc-comsec@assetworldcorp-th.com) or
- Post: Asset World Corp Public Company Limited, Company Secretary Office, 54<sup>th</sup> Floor, Empire Tower, 1 Sathorn Road, Yannawa Sub-District, Sathorn District, Bangkok 10120.

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## Supporting documents for the appointment of proxy

**Identification document** is an original valid identification document of the shareholder, issued by a governmental authority, e.g., national identification card, government official identification card, driver's license, or passport (please submit the evidencing document if there is any change of the name or surname).

### Shareholder appoints a proxy

1. Proxy Form A or Proxy Form B, correctly and completely filled in, and signed by the shareholder and the proxy;
2. A copy of an identification document of the grantor, certified a true copy by the grantor; and
3. A copy of an identification document of the proxy, certified a true copy by the proxy.

### Juristic person

1. Proxy Form A or Proxy Form B, correctly and completely filled in, and signed by the representative of the juristic person and the proxy;
2. A copy of the affidavit of the juristic person, issued by the Department of Business Development, Ministry of Commerce, which shows that the representative of the juristic person (authorized director) attending the meeting in person, is authorized to act on behalf of the juristic person which is a shareholder, issued no earlier than six months prior to the meeting, and certified a true copy by the representative of the juristic person (authorized director), with the company seal affixed (if any);
3. A certified true copy of an identification document of the representative of the juristic person (authorized director); and
4. A copy of an identification document of the proxy, certified a true copy by the proxy.

### A juristic person registered outside the country

1. Proxy Form C, correctly and completely filled in, and signed by the representative of the juristic person (authorized director) and the proxy, with the Company seal affixed (if any).
2. Documents from the shareholder
  - A copy of the affidavit of the juristic person which is a shareholder, which is issued by a government agency of such country (which shows that the representative of the juristic person (authorized director), who signs as the grantor, is authorized to act on behalf of the juristic person which is a shareholder), issued no earlier than six months prior to the meeting, and certified a true copy by the representative of the juristic person (authorized director), with the company seal affixed (if any).

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- A certified true copy of an identification document of the representative of the juristic person (authorized director).
  - A copy of the power of attorney from the shareholder, which is a foreign investor, appointing the custodian to attend the meeting and cast a vote, certified a true copy by the representative of the juristic person (authorized director), with the company seal affixed (if any).
3. Documents from the custodian
- A copy of the power of attorney in which the custodian authorizes its director or executive or employee to appoint any other employee or person to attend the meeting on behalf of the shareholder, certified a true copy by the director or the management or the employee of the custodian, who is the grantor.
  - A document or a copy of a permit confirming the custodian's authority, certified a true copy by the grantor.
  - A certified true copy of an identification document of the grantor.
  - A certified true copy of an identification document of the proxy.
4. In the case of appointing multi-level of attorney-in-fact prior to granting proxy to custodian:
- The power of attorney for every level of attorney-in-fact must be complete. The power of attorney must contain the provision that permits the appointment of sub-attorney.
  - Copies of identification documents for all levels of attorney-in-fact, certified as true by affixing the signature of the grantor of attorney (in the case of juristic person, please affix the signature of the authorized directors of the grantor of attorney).

In this regard, in the case that the document is produced outside Thailand, such document shall be notarized by a notary public. In the case that the original document is not in English, the English translation shall be required and certified the correct translation by the shareholder or the authorized director.

### **3. Channel for shareholder to send comment or questions related to business, industry and business operation of the Company or any relevant agenda to be considered in this E-AGM are as follows:**

- 1.1 During the E-AGM meeting, the shareholder attending the meeting can submit comment or questions during E-AGM system.
- 1.2 The shareholder can submit comments or question in advance to the Company prior to the meeting date via following channels:
- Email: [awc-comsec@assetworldcorp-th.com](mailto:awc-comsec@assetworldcorp-th.com) or
  - Post: Asset World Corp Public Company Limited, Company Secretary Office, 54<sup>th</sup> Floor, Empire Tower, 1 Sathorn Road, Yannawa Sub-District, Sathorn District, Bangkok 10120.

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Attachment 2

**Registration form for attending the AGM through Electronic Media  
(E-AGM)**

Written at \_\_\_\_\_

Date \_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

I/We \_\_\_\_\_ Nationality \_\_\_\_\_

Address \_\_\_\_\_ Road \_\_\_\_\_ Sub-district \_\_\_\_\_ District \_\_\_\_\_

\_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

Email \_\_\_\_\_ Tel \_\_\_\_\_

as a shareholder of Asset World Corp Public Company Limited (the “Company”) holding a total number of \_\_\_\_\_ shares

I hereby confirm to attend the meeting and cast the votes in the 2021 Annual General Meeting of Shareholders on Friday, 23 April 2021 15.00 hrs. through Electronic Media (E-AGM) and would like to request the Company to send a weblink for attending the E-AGM, Username, and Password my/our email as follows.

Email \_\_\_\_\_

Sign \_\_\_\_\_ Shareholder

( \_\_\_\_\_ )

Sign \_\_\_\_\_ Shareholder

( \_\_\_\_\_ )

**Remark: Kindly send this registration form for attending the AGM through Electronic Media (E-AGM) which has been completely filled out, and attached identification document for inspection in relation to attending the E-AGM to the Company within Wednesday, 21 April 2021 via the following channels:**

- **Email:** [awc-comsec@assetworldcorp-th.com](mailto:awc-comsec@assetworldcorp-th.com) or
- **Post:** Asset World Corp Public Company Limited, Company Secretary Office, 54<sup>th</sup> Floor, Empire Tower, 1 Sathorn Road, Yannawa Sub-District, Sathorn District, Bangkok 10120.

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**Form for the submission of questions prior to the 2021 Annual General Meeting of Shareholders**

1. I, (Mr./Mrs./Ms.) \_\_\_\_\_ am a shareholder of  
 Asset World Corp Public Company Limited (the “Company”), holding \_\_\_\_\_ shares  
 residing at \_\_\_\_\_  
 Tel. \_\_\_\_\_ Fax. \_\_\_\_\_ E-mail \_\_\_\_\_

2. I wish to submit the following questions prior to the 2021 Annual General Meeting of Shareholders:

Question No. 1 \_\_\_\_\_  
 \_\_\_\_\_

Supporting documents  Yes  No

Question No. 2 \_\_\_\_\_  
 \_\_\_\_\_

Supporting documents  Yes  No

Question No. 3 \_\_\_\_\_  
 \_\_\_\_\_

Supporting documents  Yes  No

Question No. 4 \_\_\_\_\_  
 \_\_\_\_\_

Supporting documents  Yes  No

Question No. 5 \_\_\_\_\_  
 \_\_\_\_\_

Supporting documents  Yes  No

**Remark:** The shareholder who is entitled to attend the 2021 Annual General Meeting of Shareholder, may submit the “Form for the submission of questions prior to the shareholders meeting”, with the supporting documents (if any) to the Company Secretary via e-mail: [awc-comsec@assetworldcorp-th.com](mailto:awc-comsec@assetworldcorp-th.com), or mail to the Company Secretary at Asset World Corp Public Company Limited, at No. 1 Empire Tower, 54<sup>th</sup> Floor, South Sathon Road, Yannawa Subdistrict, Sathon District, Bangkok 10120, within Wednesday, 21 April 2021.

Register via QR Code or link (starting date on 16 April 2021 or send this form to the Company, scan or take photo and send to email [awc-comsec@assetworldcorp-th.com](mailto:awc-comsec@assetworldcorp-th.com) within Wednesday, 21 April 2021.



<https://forms.office.com/r/3t5ZHqW9r>

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